## PARENTS GUIDE TO NSW DOE STUDENT PORTAL AND GOOGLE CLASSRO

#### Student User Id – firstname.lastname (number if required). Eg. *jane.smith3* Student Email Address – Username@education.nsw.gov.au. Eg. Jane.smith3@ education.nsw.gov.au



Student Logon

- Open internet browser Google Chrome (or edge)
- www.education.nsw.gov.au
- Log In
- Student Portal
- Student User Id and Password that is supplied by the school (please see classroom teacher)

Home - Student Portal - Departm X +		
← → C △ 🍈 portal.det.nsw.edu.au/group/middle		
NSW Department of Education		
Student Portal		
💼 Home	É Search Hide	& My bookmarks
😥 Email	Google Q Enter your search words here. Search	List name Name your custom bookmarks list here
Oliver Library	25 Calendar Hide	Create new list
Help	We need you to verify who you are to Google so that we can look at your calendars. Please select the	
A Notifications	Authorise button below. Authorise	Learning
🥑 Change password	Learning Hide	Premier's Reading Challenge Watch – The Upstander
⑦ Secret Questions	Premier's Reading Challenge	eSafety
≣ Change Colours	Watch – The Upstander eSafety	Show more -
() Sign Out	G Suite (Google Apps for Education)	201 Cames
Feedback	Adobe DoE software download National Geographic	ABC's The Playground BBC - Games
	Microsoft Office 365	
	Anti-bullving student survey	
	Cybersmart Kids Online	
	- Discovery Kids	
	My School Library (Oliver)	
	Bridgit	
	stem.T4L Learning Library	
	Show less •	

Student Portal

 Learning Apps (Click 'Show More)

- G Suite

Hide

Hide

Hide



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- In G-Suite for education, students can access
  - Drive (Cloud based storage)
  - Docs (Google's version of Word)
  - Forms (Create fillable forms)
  - Google Earth
  - Sheets (Google's version of Excel)
  - Google Maps
  - Google Classroom (Virtual classroom, teachers can post work, mark work, set assignments and give comments and feedback in 'real-time')

Click on Google Classroom







 $\square$  1 – All classes the student is in.

- □ 3 Main Page, announcements and communicate with class
- 4 Classwork and assignments that have been posted by the teacher.
- 5 All students and teachers that are linked with this class
- 6 Waffle Button: Quick access to other google apps ie. Google Drive, Google Docs etc



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- $\equiv$  Barton 2020

### <u>Classwork</u>

- All classwork and documents uploaded by teacher.
- Click on document and will open in Google Docs, for student to edit and turn in.
- If it does not open in google docs, but onto a new tab in browser, go to next slide.



# Google Classroom

## <u>Classwork</u>

- If it does not open in google docs, but onto a new tab in browser, click the 3 dots in the top right hand corner, then open in new window.
- In new window, click 'Open with Google Docs' in the middle.
- The document now opens in Google Docs and all work that is added or edited by the student is automatically saved.
- The document can be seen in their Google Drive.

